The President of the Brooklyn City School District Board of Education called the Special Meeting of the Board of Education to order in the Treasurer's Conference Room, 9200 Biddulph Road, Brooklyn, Ohio, on Wednesday December 11, 2013, at 6:00 P.M.

Members Present: Mrs. Bonnie Bartczak, Mr. Rick Cyngier, Mrs. Jennifer O’Banion, Mr. James Oper, Mr. Rocky Neale

Absent:

Pledge of Allegiance

Discussion: The Board’s Attorney Mr. David Riley discussed the need for the Owner's Agent that would report directly to the Superintendent or appropriate designee on all matters relating to the construction process. The purpose of this oversight is to help the District manage construction related issues in conjunction with the Architect, Construction Manager at Risk (CMR), Commissioning Agent and other construction professionals and to maximize value to the community.

Mr. Riley discussed the need for a single point of contact between the school and the contractors to coordinate a variety of issues. Mr. Riley said besides oversight, the Owner’s Agent will be coordinating the efforts of the Commissioning Agent, Testing Consultant, Architects, CMR, Legal and Insurance Consultants.

The Owner's Agent will monitor the construction budget and spending. Mr. Riley stated that monitoring begins with working with the Architect to understand the plans and extends to verification of the status of the project to prevent front loading of the billing. Additionally, the monitoring will include review of pay application and subcontractors’ supporting information.

Mr. Riley concluded by stating that the Owner's Agent will be the liaison between various entities such as the City and the Utility Companies.
RESOLUTION NO. 14-12-118

EXECUTIVE SESSION 7:26 P.M. - APPROVE

Moved by Mrs. Bartczak, Seconded by Mr. Cyngier

RESOLVED that the Brooklyn City School District Board of Education hereby approves entering into executive session at 7:26 P.M. for the matters of personnel: to consider the appointment, employment, dismissal, promotion, demotion or compensation of a public employee or official and to discuss a matter involving a student(s).

Ayes: Cyngier, Bartczak, O'Banion, Oper, Neale
Nays: None
MOTION CARRIED

RESOLUTION NO. 14-12-119

ADJOURNMENT 8:22 P.M.

Moved by Mr. Oper, Seconded by Mrs. O’Banion

RESOLVED that this meeting is adjourned.

Ayes: Cyngier, Bartczak, O'Banion, Oper, Neale
Nays: None
MOTION CARRIED

Signed: ____________________________________ Attest: __________________________

President                                                                Treasurer

12/11/13