



Will your child be 5 by September 30, 2020? If yes, it's time to register for Kindergarten.

### Step 1

- Starting March 1, 2020 log onto our district website; [www.brooklyn.k12.oh.us](http://www.brooklyn.k12.oh.us) and click on the *New Student Registration Tab*.
- Click on the link <https://brooklyn.esvportal.com> and follow the instructions.

### Step 2

After completing the online portion of the registration, you will be contacted by the District Registrar. An appointment will be scheduled. The following documents must be received in order for the student to be completely registered:

**Student Records** - Original Birth Certificate, Immunization Records, Physical Forms and Guardianship Papers if applicable.

**Proof of Residency** - Deed/Truth-in-Lending or Rental Agreement/Lease, 2 current utility bills, Notarized Residency/Custody Affidavit, Renters Form (if applicable).

**Parent/Guardian Photo ID** - Driver's license, state ID

\*\*\*If you are able to scan/upload the required documents, please do so as it will speed up the process.

***PLEASE NOTE: All school buildings that provide K-12 instruction in the State of Ohio are to be closed beginning March 17 and ending April 3, 2020 @ 11:59p.m. due to COVID-19. At this time, registration appointments will not be scheduled until the schools reopen. Thank you.***



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